



# RETRO-SEAM QUESTIONNAIRE

## FOR QUOTATION REQUESTS AND ORDERING

PH: 972-353-6301 • FX: 972-420-9382

To Email Quote, send to: [sarobert@metlspan.com](mailto:sarobert@metlspan.com)

Your Company Name: \_\_\_\_\_  
 Your Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Project Name/Reference: \_\_\_\_\_  
 Project City/State/Zip: \_\_\_\_\_  
 Building Owner: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### TYPE OF QUOTE REQUEST:

Components Only *(Send this form without Engineered Quote Info)*  
 Engineered by Roof Hugger *(Provide Engineered Quote Info Below)*  
 Is this a Plan and Spec Bid Job?  No  Yes: Bid Date? \_\_\_\_\_  
 How do you wish to receive our quote?  Fax  Email

### ORDER AND SHIPPING INFORMATION *(Provide when Ordering)*

Ship To: \_\_\_\_\_  
 C/O: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Delivery Contact: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Required Delivery Date: \_\_\_\_\_

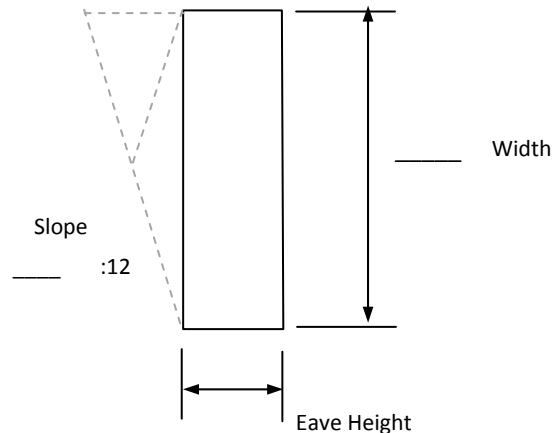
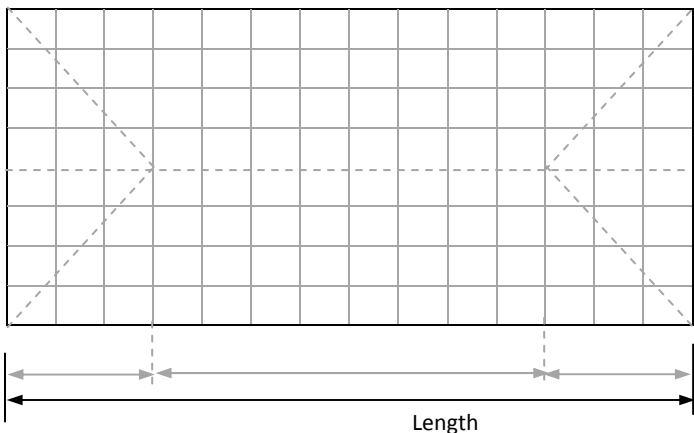
### INFORMATION TO OBTAIN DURING YOUR JOBSITE VISIT

Building Manufacturer Name: *(Peak Box)* \_\_\_\_\_ Year Built? \_\_\_\_\_ Roof Geometry:  Gable  Monoslope  Hipped  
 If not a metal building, explain what makes up the roof system: *(substrate, support framing, etc.)* \_\_\_\_\_  
 Building Size: \_\_\_\_\_ Width *(rake)* X \_\_\_\_\_ Length *(eave)* X \_\_\_\_\_ Height X Roof Slope \_\_\_\_:12 *(Use Sketch below if needed)*  
 Width & Length Dimensions taken on Slope?  No  Yes Existing Purlin Spacing: \_\_\_\_ ft \_\_\_\_ in O.C. *(Measure On Slope)*  
 Are there any parapets 36" tall or greater within the roof perimeter:  No  Yes *(Locate on Building Sketch below)*  
 Existing Roof Panel Information: *(Provide details on Page 2)* \_\_\_\_\_ How Many Purlin Runs *(eave to eave)*: \_\_\_\_\_ *(exclude eave struts)*  
 Building Use: *(School, Church, etc.):* \_\_\_\_\_ How Many Lineal Feet of Eave Struts: \_\_\_\_\_ FT  
 Neighboring Buildings:  Light Commercial  High-Rise  Residential/Low-Rise  Open Terrain-No Buildings  Within 1-Mile of Coastline  
 Estimated Number of People in Building During Normal Operating Hours: \_\_\_\_\_  
 Are you insulating between old and new roofs?  No  Yes = Thickness? \_\_\_\_\_"  Fiberglass  Rigid  Insulation Is Over Huggers?

### ENGINEERED QUOTE INFORMATION *(Provide only if Roof Hugger is to engineer our sub-framing system)*

Specified Code:  IBC-2006  IBC-2003  IBC-2000  ASCE-05  ASCE-02  BOCA  UBC  SBC  MBMA  Unknown  
 Building Importance:  Normal Occupant Load  Assembly-300+ People  Emergency Shelter  School  Hospital  Fire/Police Station  
 Design Wind Speed (MPH):  85  90  100  110  120  130  140  150  Unknown Design Snow Load: \_\_\_\_\_ PSF  
 Building Wall Exposure to Wind:  Fully Enclosed Structure  Partially Open Structure  Fully Open Structure  
 Metl-Span New Roof System Name: CFR Standing Seam Roof System Panel Thickness:  2"  2½"  3"  4"  5"  6"  
 Panel Width:  30"  36"  42" Exterior Face Gauge:  24  22 Interior Face Gauge:  26  24  22

### BUILDING SKETCH *(If needed, fill-in shown dimensions and then print to make further modifications by hand)*



Your Company Name: \_\_\_\_\_ Project Name/Reference: \_\_\_\_\_

**If you selected a Components Only Quote on Page 1, Provide the following:**

Hugger Quantity (LF): \_\_\_\_\_ (per your take-off) Hugger Gauge:  16 GA  14 GA

**FOR ALL QUOTE REQUESTS, SELECT PANEL PROFILE AND PROVIDE CRITICAL DIMENSIONS**  
**These dimensions are essential for us to quote and/or fabricate Roof Huggers Correctly for You!**

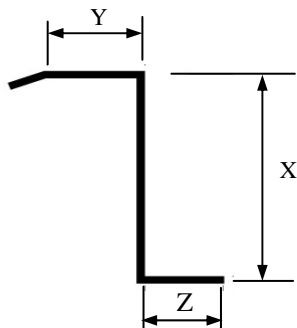
**PROVIDE CORRESPONDING DIMENSIONS AS SHOWN AT RIGHT FOR SELECTED PROFILE**

A = \_\_\_\_\_  
 B = \_\_\_\_\_  
 C = \_\_\_\_\_  
 D = \_\_\_\_\_  
 E = \_\_\_\_\_

*If your panel does not resemble any of the profiles at the right, provide a sketch on a separate page*

**NEED A SPECIAL HUGGER?** Roof Huggers are normally 3/8" to 1/2" Taller than existing ribs. If you require a taller Hugger for insulation or other reasons, please provide the below dimensions.

X = \_\_\_\_\_  
 Y = \_\_\_\_\_  
 Z = \_\_\_\_\_



**CHECK BOX TO SELECT APPROPRIATE EXISTING PANEL PROFILE**

R-PANEL

MINI-RIB

7.2 RIB

CORRUGATED  *C = Measure ribs to confirm panel module*

If A=2.67" (9 Ribs = 24")  
 If A=2.50" (8 Ribs = 20")  
 If A=2.75" (8 Ribs = 22")  
 If A=4.20" (5 Ribs = 21")

\*TRAPEZOIDAL-RIB SSR

\* VERTICAL-RIB SSR

\* "T"-RIB SSR

**\* IMPORTANT:** if Existing Roof Panel is a Standing Seam (SSR), does it have Thermal Blocks?  
 Yes  No

**Customer** should verify the existing panel module (rib centers) is maintained at several locations of existing roof. Panel run-out may require adjustments to Hugger punching. **This should be known in advance for both of us doing a perfect job.**

**I hereby certify that the above dimensions are correct and complies with actual field obtained information**

Your Name (Please Print Clearly): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_